

# Centerline Drawings and Services:

*A door, frame and hardware submittal service!*

Unlock the potential...





Dear Client:

I would like to take this opportunity to reach out to you to see how we might collaborate during these uncertain economic times. Our offer is simple: we can reduce your production costs 30 to 35% or more, minimize your risk associated with staffing, and improve your operational efficiency.

## ***Why Centerline...***



Centerline has been preparing door, frame and hardware submittals in the commercial door/frame industry since 1995. In that time we've delivered on our simple value proposition to multiple clients in the Southern California market.

Preparing door, frame and hardware submittals is time consuming and must be done with care and focus as it sets the standard of quality and service your company is offering.

By eliminating this time consuming task from your staff it will allow them to concentrate on sales, ordering material processing changes and customer service which is a very important part of your relationship with your client.

## ***Why now...***

Recently, due to the economic challenges in the world, we've been working more closely with our clients to help them assure they're getting the most value from their core staff and that we can provide the additional needed skills if they have been forced to layoff key personnel during these times. This gives them the peace of mind that, through Centerline, resources are available which allows them to minimize risk and cost - while making sure current and future commitments to clients are met. We are well versed and set up to utilize SpecWorks for your projects. We can easily and flawlessly transfer files to you for your projects.



## Expand...Contract

What exactly can Centerline offer: a dedicated, low-cost, experienced and trained resource, **with the specialized skills you need most**, that can expand and contract to suit your workload demands without adding additional strain to your payroll. This allows you the confidence that your practice is optimized for working in this new environment.

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### Our Services Include:

~ Submittals: With the plans you provide we engineer and execute a submittal package for architect/contractor approval including all cut sheets needed.

~ Approved submittals: Some customers prefer to revise their own submittals to the approved set that is returned but we will provide this service as well if requested.

~ Coordination: We will closely work with your staff to assure that the information being submitted is accurate. We can at your request work with the architect and or contractor for any questions that come up in the submittal process.

~ SpecWorks: We are proficient in using SpecWorks and can submit all information in this format.

~ Project managing: If desired we can process all changes, directly work with the contractor and provide material purchase orders for your use in ordering material.

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## Our Services...



As we invest in your success, you invest in ours. It is therefore our pleasure to extend this unique service to you.

We welcome the opportunity to further explore how we can help you meet your objectives for the coming year and beyond. Please feel free to contact us at 562/822-7111 or email me personally at:

[curt@centerlinedrawings.com](mailto:curt@centerlinedrawings.com)

Please call or email if you would like to receive our folder with a submittal sample and rates.

I hope we speak soon.

We look forward to being part of your business strategy!

Best regards,

Curt Larsen

President

Centerline Drawings & Services, Inc.